

Republic of the Philippines )  
Municipality / City of \_\_\_\_\_ ) S.S.

**AFFIDAVIT OF SERVICE BY MAIL**

I, \_\_\_\_\_, as messenger of Atty. \_\_\_\_\_, with office address at \_\_\_\_\_, after being duly sworn, depose and says:

That on \_\_\_\_\_, 20\_\_ I served a copy of the following pleading/paper by registered mail in accordance with Sec. 10 of Rule 13 of the Rules of Court.

Nature of Pleading/Paper

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

in Case No. \_\_\_\_\_ entitled \_\_\_\_\_ by depositing a copy in the post office in a sealed envelope, plainly addressed to the party (or his attorney) at his residence (or office) with postage fully paid, as evidenced by Registry Receipt No. \_\_\_\_\_ attached and with instructions to the post master to return the mail to sender after ten (10) days if undelivered.

In witness whereof, I have hereunto set my hand this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_, in the Municipality/City of \_\_\_\_\_, Province of \_\_\_\_\_, Philippines.

ALBURO ALBURO  
& ASSOCIATES  
\_\_\_\_\_  
*Signature of Affiant*

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_\_ at \_\_\_\_\_ affiant presenting to me his competent evidence of identity by way of the following:

NAME	ID with Number issued on and valid until
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Doc. No.: \_\_\_\_\_;  
Page No.: \_\_\_\_\_;  
Book No.: \_\_\_\_\_;  
Series of 20\_\_\_\_\_.